# Team roles — example

Here is an example of team roles. It may help you work out the responsibilities of each member of your team.

Team members are listed in the first column. Different parts of the example project tasks are listed in the other columns.

**Remember the roles of each team member may change over the project, depending on what tasks need to be done.**

Use the Team roles template to work out your own team roles.

| Team member | Project roles | Research task | Video | Website |
| --- | --- | --- | --- | --- |
| John | Checker, quality assurance | Topic 1 | Props and sets | Main writer |
| Batool | Recorder, note taker, record keeping | Topic 2 | Script writer | Second writer, Google Sites expert |
| Courtney | Leader, timekeeper | Topic 3 | Video Editing | Graphic designer |
| Sanjeet | Spokesperson, correspondence | Topic 4 | Camera and sound | Multimedia |